



## Salford Primary Care Together Annual Members Meeting

Friday 13 November 2020

12pm – 1pm  
ZOOM Meeting

### MINUTES

#### Present:

Name	
Liz Cross	Chair of Board SPCT
Lance Gardner	Chief Executive Officer SPCT
Ray Harding	Non-Executive Director SPCT
Helena Leyden	Non-Executive Director SPCT
Dr Brian Hope	Non-Executive Director SPCT
Alan Kershaw	Chief Finance Officer, SPCT
Peta Stross	Chief Operating Officer, SPCT
Laurence Patrick	Accountant, Salford CCG
Dr Clare Gibbons	
Moira Ogunsakin	Lead Nurse Educator - Salford Primary Care Academy. Greater Manchester Training Hub Lead Nurse Educator
Dr Karin McCall	GP, Silverdale Medical Practice
Louise Smith	Practice Manager, Care Homes
Dr Hazel Dean	GP,
Dr Misty Ghangrekar	GP, Clinical Lead, Eccles - SPCT
Dr Chris Nortcliffe	GP & Head of Practices – SPCT
Dr Tom Tasker	GP & Chair of CCG
Steve Dixon	Accountable Officer, Salford CCG

#### Apologies:

Name	
Dr Brian Hope	Non-Executive Director, SPCT

#### Minute Taker:

Name	
Jane Ashworth	SPCT



No.	Agenda Item
1	<p><b>Welcome &amp; Introductions</b></p> <p>The Chair opened the Annual Members Meeting and welcomed all members and attendees to this year's meeting.</p> <p>The meeting was held this year using Zoom due to the extraordinary circumstances.</p> <p>The Chair invited members of the SPCT Board present at the meeting to introduce themselves. The Chair offered apologies from Dr Brian Hope who was unable to attend.</p> <p>The Chair expressed her desire to ensure the Board is easy to get in touch with, and her hope that using zoom, we can make it easier for people to keep in touch and for us to keep building relationships. The Annual Members meeting provided a good opportunity at least once a year to ensure we enable people to hold us to account and for us to share with members where the money has come from, how we have spent it, and what we have achieved in the financial year ending 31<sup>st</sup> March 2020. The Chair also wanted to invite suggestions around what more could we do to add value and relieve pressures on our primary care colleagues.</p>
2	<p><b>Minutes of the previous AGM</b></p> <p>The minutes of the October 2019 AGM were accepted as a true and accurate record.</p>
3	<p><b>Review of the Year (Update on Activities during 2019/20)</b></p> <p>Lance Gardner provided an overview of the services delivered by SPCT during 2019/20, which included:</p> <ul style="list-style-type: none"> <li>- Supporting the creation and development of PCNs</li> <li>- Caretaking arrangements at Eccles Gateway practice</li> <li>- Delivering SWEAP – which achieved a Good CQC rating</li> <li>- SPCT Practices rated Outstanding by CQC</li> <li>- Re-tendering of the Homeless Service to be more inclusive – the creation of the Inclusion Health Service</li> <li>- Recruitment of a new Executive Team</li> </ul> <p>There are many other achievements to note of which we are incredibly proud and which we hope members and others from the Primary Care Community will feel have made a positive impact in Salford. Further details are in the presentation attached</p>
4	<p><b>Financial Update</b></p> <p>The members noted the report by Alan Kershaw.</p> <p>The audited Annual Report and Accounts for the year to March 2020 were presented and noted. There were no issues arising from the audit and the accounts have been submitted to Companies House.</p>
	<p><b>Achievements Since March 2020</b></p> <p>Peta Stross presented to the members and noted some of SPCT's achievements since</p>



No.	Agenda Item
	<p>March 2020 in particular - SPCTs Covid response. SPCT expressed their sincere gratitude for the support received from all practices.</p>
	<p><b>What Next? – break out sessions</b></p> <p>The Chair invited colleagues to take some time out to consider what they heard and to share their feedback.</p> <p>The members broke into 3 discussion groups, and presented their feedback/questions/proposals for the future as follows:</p> <ul style="list-style-type: none"> <li>○ SPCT has become an invaluable system partner</li> <li>○ How can we tackle and reverse inequalities exacerbated by Covid?</li> <li>○ SPCTs priorities are PCN support and supporting practices – helping to move the system forward</li> <li>○ Nurses to have a voice on the PCN Boards</li> </ul> <p>SPCT agreed to continue work hard with the above views at the forefront of our endeavours</p>
5	<p><b>Close</b></p> <p>In concluding the meeting, the Chair thanked people for taking time out to attend today's meeting and reminded everyone that all members of the Board are available at anytime – by phone, email or to come and meet colleagues wherever suited them best. The meeting was closed at 12:52.</p>