



Salford Primary Care Together

Annual Members Meeting

Thursday 12 November 2020

6pm – 7pm

ZOOM Meeting

MINUTES

Present:

Name	
Liz Cross	Chair of Board SPCT
Lance Gardner	Chief Executive Officer SPCT
Ray Harding	Non-Executive Director SPCT
Helena Leyden	Non-Executive Director SPCT
Dr Brian Hope	Non-Executive Director SPCT
Alan Kershaw	Chief Finance Officer, SPCT
Peta Stross	Chief Operating Officer, SPCT
Karen Proctor	Director of Commissioning, Salford CCG
Andrea Simpson	Practice Manager, Silverdale Medical Practice
Ricky Staniland	Physicians Associate, SPCT
Christian Kiwewa	Digital Facilitator, SPCT
Dr Jocylen Rostron	GP, SPCT
Dr Marion Roberts	GP, The Lakes
Dr Serena Othick	GP, Monton Medical Practice
Dr Sapna Tandon	GP & PCN Lead Walkden and Little Hulton
Lindsay Kirby	Comms Manager, Salford CCG

Apologies:

Name	
Dr Brian Hope	Non-Executive Director, SPCT

Minute Taker:

Name	
Jane Ashworth	SPCT



No.	Agenda Item
1	<p>Welcome & Introductions</p> <p>The Chair opened the Annual Members Meeting and welcomed all members and attendees to this year's meeting.</p> <p>The meeting was held this year using Zoom due the extraordinary circumstances.</p> <p>The Chair introduced the different members of the SPCT Board who were all present at the meeting, with the exception of Dr Brian Hope who was unable to attend.</p> <p>The Chair expressed her desire to ensure the Board is easy to get in touch with, and her hope that using zoom, we can make it easier for people to keep in touch and for us to keep building relationships. The Annual Members meeting provided a good opportunity at least once a year to ensure we enable people to hold us to account and for us to share with members where the money has come from, how we have spent it, and what we have achieved in the financial year ending 31st March 2020. The Chair also wanted to invite suggestions around what more could we do to add value and relieve pressures on our primary care colleagues.</p>
2	<p>Minutes of the previous AGM</p> <p>The minutes of the October 2019 AGM were accepted as a true and accurate record.</p>
3	<p>Review of the Year (Update on Activities during 2019/20)</p> <p>Lance Gardner provided an overview of the services delivered by SPCT during 2019/20, which included:</p> <ul style="list-style-type: none"> - Supporting the creation and development of PCNs - Caretaking arrangements at Eccles Gateway practice - Delivering SWEAP – which achieved a Good CQC rating - Delivering the SPCT Practice- which were rated Outstanding by CQC - Re-tendering of the Homeless Service to be more inclusive – the creation of the Inclusion Health Service - Recruiting the new Executive Team <p>There are many other achievements to note of which we are incredibly proud and which we hope members and others from the Primary Care Community will feel have made a positive impact in Salford. Further details are in the presentation attached.</p>
4	<p>Financial Update</p> <p>The members and others in attendance noted the report by Alan Kershaw.</p> <p>The audited Annual Report and Accounts for the year to March 2020 were presented and noted. There were no issues arising from the audit and the accounts have been submitted to Companies House.</p> <p>Dr Marion Roberts asked for clarity regarding the Inclusion Service and whether it was open to asylum seekers throughout Salford. LG confirmed that it was and that this is a city wide service and aimed at all who find it difficult to access primary care services in</p>



No.	Agenda Item
	<p>the traditional way. The service is still developing in collaboration with other organisations.</p> <p>It was noted that the SWEAP service did not work for all practices. However, due to the current pandemic and the creation of Covid services it has been agreed to step SWEAP down and focus on Covid services for the time being. The SWEAP service will be redesigned with the involvement and engagement of all practices to ensure a service that is co-produced.</p> <p>Dr Jocelyn Rostron noted that the Covid services, in particular the Phlebotomy service was of great help.</p>
	<p>Achievements since March 2020</p> <p>Peta Stross presented to the members and others in attendance and highlighted some of the achievements since March 2020- in particular, SPCT's Covid response. SPCT expressed their sincere gratitude for the support received from all practices.</p>
5	<p>Close</p> <p>The Chair asked those who had attended to keep giving us feedback on what more SPCT can do to add more value and relieve more of the pressure in Primary Care.</p> <p>Dr Tandon extended thanks to the Executive Team on behalf of Walkden and Little Hulton PCN, noting that there had been a change of culture throughout the organisation, the contributions and support from SPCT have been very much valued and gratefully accepted.</p> <p>Dr Tandon raised a query regarding obtaining a share transfer certificate. Alan Kershaw, CFO, will arrange the appropriate paperwork.</p> <p>Andrea Simpson asked for the group purchasing arrangement to continue (for example Bluestream)</p> <p>In concluding the meeting, the Chair thanked people for taking time out to attend today's meeting and reminded everyone that all members of the Board are available at anytime – by phone, email or to come and meet colleagues in their neighbourhoods. The meeting was closed at 18:53.</p>